



# Emergency Drill Documentation Form

74500 Burk Street, Armada, Michigan 48005 · (586) 784-2112 · FAX: (586) 784-9592

**Type of Drill**

Fire Drill (5 Required)

Tornado Drill (2 Required)

Lockdown Drill (3 Required)

**Time of Drill**

Standard

Class Change

Recess

Other Event

Name of Reporting School: Armada Middle School

Date of Drill: 10/06/2023 Time of Drill: 8:20AM Exact time required to secure: 1:50 Total Participants 343

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for the school year of 2023-2024.

Name of person conducting drill: Matthew Gillett

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: *Matthew R. Gillett*

Drill was coordinated with:

Emergency Management Coordinator  
Name & Title: Nancy Buyle - MISD

Law Enforcement (Chief or designee)  
Name & Title: Richard Maierle - Armada Police

Fire (Chief or designee)  
Name & Title: Kevin Kanehl - ATFD

**Building Principal**

Signature *Tom M. [Signature]*

Date 10/6/23