



Emergency Drill Documentation Form

74500 Burk Street, Armada, Michigan 48005 • (586) 784-2112 • FAX: (586) 784-9592

Type of Drill

Fire Drill (5 Required)

Tornado Drill (2 Required)

Lockdown Drill (3 Required)

Time of Drill

Standard

Class Change

Recess

Other Event

Name of Reporting School: Armada Middle School

Date of Drill: 5/25/2018 Time of Drill: 8:40 am Exact time required to secure: 2:15 Total Participants: 267

Remarks: _____

This report is for emergency drill # 2 for the school year of 2017-2018.

Name of person conducting drill: Matthew Gillett

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: *Matthew R. Gillett*

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Nancy Buyle - MISD
- Law Enforcement (Chief or designee)
Name & Title: Mike Patrick - Armada Police
- Fire (Chief or designee)
Name & Title: Dan Reynolds - AFD

Building Principal

Tina Bay
Signature

5/25/18
Date