

**VACANCY**  
**2023/2024 School Year**  
**August 22, 2023**

- POSITIONS:** **Special Services Instructional Aide (Student Aide – Elementary Bus Run)**  
Bus Run 7:35 – 8:35 a.m. and 3:30 – 4:45 p.m. (Willing to split up morning and afternoon shifts among 2 separate aides)
- DEADLINE:** August 25, 2023 (or until filled)
- APPLY TO:** Non-District employees must submit a letter of interest and resume to Human Resources, Superintendent's Office, Armada Area Schools, 74500 Burk Street, Armada, MI 48005; Fax 586-784-4268; or email ttomayko@armadaschools.org  
*District employees must complete an in-district employee application form (available at school offices)*
- QUALIFICATIONS:** Associate's Degree or Course Equivalent (preferred but not required)  
Experience preferred but not required
- REPORTS TO:** Building Principal and Director of Special Services
- SALARY:** \$15.00 per hour
- JOB GOAL:** To foster a school environment favorable to learning and personal growth by assisting students in meeting their fullest potential; to establish effective rapport with pupils; to motivate pupils to develop skills, attitudes and knowledge needed to provide a good foundation for education in accordance with each pupil's ability; and to establish good relationships with parents, community, and with other staff members.
- EVALUATION:** Performance of this position will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Professional Personnel.



Michael G. Musary, Ed. S.  
Superintendent of Schools

**The Armada Advantage: Achievement, Community, Innovation**